

SHANGHAI GENCH EDUCATION GROUP LIMITED

上海建橋教育集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code 股份代號: 1525)

Dear shareholder(s),

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Shanghai Gench Education Group Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of Corporate Communications^(Note 1). The Company will disseminate its future Corporate Communications to its shareholders (the "Shareholders") electronically and only send Corporate Communications (other than Actionable Corporate Communications^(Note 2)) in printed form to the Shareholders upon request.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.genchedugroup.com and the HKExnews website at www.hkexnews.hk in place of printed copies. The Company will send the Actionable Corporate Communications to its Shareholders individually in electronic form by email. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, the Company will send the Actionable Corporate Communication in printed form by mail.

Pursuant to current articles of association (the "Articles") of the Company, a notice of publication of the Corporate Communications, in both English and Chinese, will be sent by the Company to Shareholders by email or by post (only if the Company does not possess the functional email address of a Shareholder) on the publication date of the Corporate Communications. The Company will, upon any necessary amendments to its Articles effective from the forthcoming annual general meeting of the Company, cease sending such notice of publication of the Corporate Communications to its Shareholders in the future.

Solicitation of electronic contact details

To support environmental protection and enhance efficient communication with you, the Company encourages and recommends you to provide your email address by completing and returning the Reply Form on the reverse side. If you want to receive the Corporate Communications in printed form, please complete the Reply Form on the reverse side and send it to N516, Library Building, Shanghai Jian Qiao University, No. 1111, Huchenghuan Road, Pudong New Area, Shanghai, China. You may also send email with a scanned copy of the duly completed and signed Reply Form to ir@gench.edu.cn. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

It is the responsibility of a Shareholder to provide functional email address. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message". If the Company does not receive a functional email address in your reply, the Company will send the Actionable Corporate Communications to you in printed form in the future.

You are entitled at any time by reasonable prior notice in writing to the Company at N516, Library Building, Shanghai Jian Qiao University, No. 1111, Huchenghuan Road, Pudong New Area, Shanghai, China or by sending an email to ir@gench.edu.cn to change your choice of means of receipt of future Corporate Communications.

Should you have any queries relating to this letter, please email the Company at ir@gench.edu.cn.

By order of the Board
Shanghai Gench Education Group Limited
Chairman
Zhao Donghui

Shanghai, 5 March 2024

Notes:

- Corporate Communication means any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.
- Actionable Corporate Communication means any corporate communication from the Company that seeks instructions from holders of any of the Company's securities on how they wish to exercise their rights or make an election as the securities holders of the Company.

各位股東：

以電子方式發佈公司通訊之安排

根據自2023年12月31日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則(「上市規則」)第2.07條，上海建橋教育集團有限公司(「本公司」)謹此通知閣下，公司已採用以電子方式發佈公司通訊(「公司通訊」)之安排^(註1)。公司將以電子方式向股東(「股東」)傳播未來的公司通訊，並僅向有要求的股東發送公司通訊(可供採取行動的公司通訊除外^(註2))的印刷本。

請注意，所有未來公司通訊的英文版和中文版將在公司網站www.genchedugroup.com和披露易網站www.hkexnews.hk上提供，以代替印刷本。公司將通過電子郵件形式單獨向股東發送可供採取行動的公司通訊。如果公司沒有股東的電子郵寄地址或提供的電子郵寄地址無效，公司將以郵寄形式發送可供採取行動的公司通訊印刷本。

根據現行公司章程(「公司章程」)，公司將在公司通訊發佈之日通過電子郵件或郵寄(僅當公司不擁有股東的有效電子郵件地址時)向股東發送中英文公司通訊發佈通知。自即將召開的公司年度股東大會對公司章程進行任何必要的修訂後，公司將停止在未來向股東發送公司通訊發佈通知。

徵集電子聯絡資料

為支持環保及提升與閣下的溝通效率，本公司鼓勵及建議閣下通過填寫並返回背面的回復表格來提供您的電子郵件地址。閣下如欲收取本公司通訊的印刷本，請填妥本函背頁的回條，並使用貼有郵票的自備信封將回條寄發至本公司，地址為中國上海市浦東新區滬城環路1111號上海建橋學院圖書館N516室。閣下亦可將填妥及簽署的回條掃描本電郵至ir@gench.edu.cn。請注意，收取未來公司通訊印刷版之指示由收悉閣下指示當日起計一年內有效，此後將過期。

股東有責任提供有效的電子郵件地址。如果公司向股東提供的電子郵件地址發送可供採取行動的公司通訊，而未收到任何「未送達信息」，則公司將被視為遵守了《上市規則》。如果公司在您的回覆中沒有收到有效的電子郵件地址，公司將在未來以印刷本形式向您發送可供採取行動的公司通訊。

閣下有權隨時向本公司(地址為中國上海市浦東新區滬城環路1111號上海建橋學院圖書館N516室)發出合理的事先書面通知或發送電郵至ir@gench.edu.cn，更改閣下收取日後公司通訊方式的選擇。

如閣下對本函件有任何疑問，請電郵本公司至ir@gench.edu.cn。

承董事會命
上海建橋教育集團有限公司
主席
趙東輝

上海，2024年3月5日

註釋：

- 公司通訊指本公司已發出或將發出以供其任何證券持有人參考或採取行動的文件，包括但不限於(a)董事會報告、其年度賬目連同核數師報告及(如適用)其財務報告摘要；(b)中期報告及(如適用)其中期報告摘要；(c)會議通告；(d)上市文件；(e)通函及(f)代表委任表格。
- 可供採取行動的公司通訊是指本公司尋求任何本公司證券持有人指示後就彼等作為本公司證券持有人欲如何行使其權利或選擇而發出的任何公司通訊。

